

• GARLAND • INDEPENDENT • SCHOOL • DISTRICT



2008-2009

JUNIOR/SENIOR
HANDBOOK





GARLAND INDEPENDENT SCHOOL DISTRICT
Curtis Culwell, Ed.D.
Superintendent of Schools

JUNIOR/SENIOR HANDBOOK

2008-2009

Provided by:
Office of Guidance and Counseling

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• JUNIOR/SENIOR HANDBOOK •

Juniors and Seniors, this handbook has been prepared to assist you as you prepare for the transition from high school to college. Information is provided on college selection and admission, as well as scholarships and financial aid procedures. The handbook is intended as a resource for your personal use and future reference. If you need additional assistance, make an appointment for a conference with your counselor.

During the school year, additional information such as College Financial Aid Night, college visitation days, college admission test registration deadlines, and scholarship opportunities will be disseminated through counselor newsletters, the cafeteria message board, bulletin boards, or public address announcements. In order to meet deadlines, it is important for you to be alert to the information provided.

We hope you will make careful decisions this year and that you will be well prepared to meet the future. Your counselor is available to help you in any way possible. This handbook will provide you some understanding and direction to assist you in making the important decisions as you prepare to graduate from high school and pursue a post-high school career.

GISD High School Counselors

Graduation Program

First Time 9th Grade 2005-2006

Circle the selected graduation program.

Discipline	Minimum High School Program	Recommended High School Program	Distinguished High School Program
English I, II, III, IV (a)	4 credits	4 credits English I-4	4 credits English I-4
Mathematics (b)	3 (Algebra I, Geometry and one additional credit)	3 (Algebra I, Geometry and Algebra II)	3 (Algebra I, Geometry and Algebra II)
Science (c)	3 (including Biology and: Chemistry and Physics or IPC and one additional credit)	3 (Biology and two of the following courses: Integrated Physics and Chemistry, Chemistry, and Physics)	3 (Biology and two of the following courses: Integrated Physics and Chemistry, Chemistry, and Physics)
Social Studies	4 World Geography, World History, U.S. History, Government (½), Economics (½)	4 World Geography, World History, U.S. History, Government (½), Economics (½)	4 World Geography, World History, U.S. History, Government (½), Economics (½)
Languages other than English	2 (in the same language) Level I, II	2 (in the same language) Level I, II	3 (in the same language) Level I, II, III
Physical Education	1.5	1.5	1.5
Health Education	.5	.5	.5
Fine Arts	.5 Art, Band, Orchestra, Dance, Choir, or Theatre Arts (may include speech)	1.0 Art, Band, Orchestra, Dance, Choir, or Theatre Arts (may not include speech)	1.0 Art, Band, Orchestra, Dance, Choir, or Theatre Arts (may not include speech)
Communication Applications	.5 Communication Applications	.5 Communication Applications	.5 Communication Applications
Technology Applications	1.0 Selected from approved courses listed in the High School Course Guide, p. 2	1.0 Selected from approved courses listed in the High School Course Guide, p. 2	1.0 Selected from approved courses listed in the High School Course Guide, p.2
Electives	4.0	3.5	2.5
Total	24	24	24

• Electives - Students are encouraged to choose elective courses that will support their future career plans.

- a. ----- Students who complete English I in grade 8 shall be required to complete five credits in English.
- b. ----- Students who complete Algebra I in grade 8 shall be required to complete four credits in mathematics.
- c. ----- Students who complete Integrated Physics/Chemistry in grade 8 shall be required to complete four credits in science.

Distinguished High School Program, in addition to course requirements, requires four advanced measures from the following:

A score of 3 or above on a College Board Advanced Placement examination (limit of 4 measures)

A score of 4 or above on an International Baccalaureate examination (limit of 4 measures)

A grade of 3.0 or higher on courses that count for college credit, including tech prep programs. Credit will be given for courses that are not available on campus as an Advanced Placement Course. (limit of 1 measure - unless courses are part of an approved magnet program)

Original research/project (IB extended essay or science projects produced in Scientific Research and Design. (limit of 1 measure)

A score on PSAT that qualifies a student for recognition as a Commended Scholar or higher by the National Merit Scholarship Corporation, National Hispanic Recognition Program, or National Achievement Scholarship Program. (limit of 1 measure)

Note: Students must be enrolled in 5 credit bearing courses and maintain enrollment in 3 core courses each semester. Students on a trimester schedule must enroll in 4 credit bearing courses and maintain enrollment in 2 core courses each trimester.

Texas Scholars Recognition = State Recommended Plan plus 1 of the electives must be chosen from the following courses: Pre-calculus, Physics, a third year of other language, or any AP/IB course that is not used as a required course.

Student Signature _____ Parent Signature _____ Date _____

Programa de Graduación 2005-2006

Ponga un círculo al plan de graduación seleccionado.

Disciplina	Programa de <i>High School</i> Mínimo	Programa de <i>High School</i> Recomendado	Programa de <i>High School</i> Distinguido
Inglés I, II, III, IV (a)	4 créditos	4 créditos Inglés I-4	4 créditos Inglés I-4
Matemáticas (b)	3 (Algebra I, Geometría y un crédito adicional)	3 (Algebra I, Geometría y Algebra II)	3 (Algebra I, Geometría y Algebra II)
Ciencias (c)	3 (incluye Biología y Química y Física, o IPC y un crédito adicional)	3 (Biología y dos de las siguientes materias: Física y Química Integrada, Física y Química)	3 (Biología y dos de las siguientes materias: Física y Química Integrada, Física y Química)
Estudios Sociales	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)
Idiomas que no son inglés	2 (en el mismo idioma) Nivel I, II	2 (en el mismo idioma) Nivel I, II	3 (en el mismo idioma) Nivel I, II, III
Educación Física	1.5	1.5	1.5
Educación de la Salud	.5	.5	.5
Bellas Artes	.5 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas	1.0 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas	1.0 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas
Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos
Aplicaciones de la Tecnología	1.0 Elegido de los cursos aprobados que aparecen en la Guía a Materias de la Escuela Secundaria, p. 2	1.0 Elegido de los cursos aprobados que aparecen en la Guía a Materias de la Escuela Secundaria, p. 2	1.0 Elegido de los cursos aprobados que aparecen en la Guía a Materias de la Escuela Secundaria, p. 2
Opcionales	4.0	3.5	2.5
Total	24	24	24

• Opcionales - Se les anima a los alumnos elegir cursos opcionales que apoyarán sus planes para una carrera futura.

- a. -----Los alumnos que completan Inglés I en el grado 8 deberán completar cinco créditos de Inglés.
 b. -----Los alumnos que completan Algebra I en el grado 8 deberán completar cuatro créditos en matemáticas.
 c. -----Los alumnos que completan Física/Química Integrada en el grado 8 deberán completar cuatro créditos en la ciencias.

Programa Distinguido de la Escuela Secundaria, además de los requisitos de cursos, requiere cuatro medidas avanzadas de los siguientes:

Una nota de 3 o superior en un examen de "College Board Advanced Placement" (4 medidas máximo)

Una nota de 4 o superior en un examen de International Baccalaureate (4 medidas máximo)

Una nota de 3.0 o superior en las materias que cuentan para crédito universitario, incluyendo programas de preparación técnica. Se dará crédito por los cursos que no se ofrecen en la escuela como Curso de Colocación Avanzada (AP). (1 medida máxima- a menos que las materias sean parte de un programa "magnet" aprobado)

Investigación/proyecto original (ensayo ampliado de IB o proyectos de ciencias que resulten de la Investigación y Diseño Científico. (1 medida máxima)

Una nota en el PSAT que da al alumno derecho a ser reconocido como un "Commended Scholar" (Estudiante Elogiado) o superior, por el National Merit Scholarship (Beca Nacional de Mérito) Corporación, Programa Nacional de Reconocimiento Hispano o Programa Nacional de Becas por Rendimiento. (1 medida máxima)

Nota: Los alumnos deberán estar matriculados en 5 materias de crédito y continuar inscritos en 3 materias claves cada semestre. Para los alumnos que tienen un horario trimestral deberá matricularse para cuatro cursos de crédito y continuar matriculado en 2 materias claves cada trimestre.

Reconocimiento de "Texas Scholars" = Plan Recomendado del Estado más 1 curso opcional, elegidos de entre los siguientes cursos: Precálculo, Física, un tercer año en otro idioma, o cualquier curso AP/IB que no sea usada como materia requerida.

Firma del Alumno _____ Firma del Padre _____ Fecha _____

Graduation Program

First Time 9th Grade 2006-2007

Circle the selected graduation program.

Discipline	Minimum High School Program	Recommended High School Program	Distinguished High School Program
English I, II, III, IV (a)	4 credits	4 credits English I-4	4 credits English I-4
Mathematics (b)	3 (Algebra I, Geometry and one additional credit)	3 (Algebra I, Geometry and Algebra II)	3 (Algebra I, Geometry and Algebra II)
Science (c) *	3 (Biology, Chemistry and Physics)	3 (Biology, Physics and Chemistry)	3 (Biology, Physics and Chemistry)
Social Studies	4 World Geography, World History, U.S. History, Government (½), Economics (½)	4 World Geography, World History, U.S. History, Government (½), Economics (½)	4 World Geography, World History, U.S. History, Government (½), Economics (½)
Languages other than English	2 (in the same language) Level I, II	2 (in the same language) Level I, II	3 (in the same language) Level I, II, III
Physical Education	1.5	1.5	1.5
Health Education	.5	.5	.5
Fine Arts	.5 Art, Band, Orchestra, Dance, Choir, or Theatre Arts	1.0 Art, Band, Orchestra, Dance, Choir, or Theatre Arts	1.0 Art, Band, Orchestra, Dance, Choir, or Theatre Arts
Communication Applications	.5 Communication Applications	.5 Communication Applications	.5 Communication Applications
Technology Applications	1.0 Selected from approved courses listed in the High School Course Guide, p. 2	1.0 Selected from approved courses listed in the High School Course Guide, p. 2	1.0 Selected from approved courses listed in the High School Course Guide, p.2
Electives	4.0	3.5	2.5
Total	24	24	24

* Integrated Physics and Chemistry (IPC) may be used as a Science credit if taken prior to 2005-2006 or if both Chemistry and Physics have been taken but one was not passed.

• Electives - Students are encouraged to choose elective courses that will support their future career plans.

- a. ----- Students who complete English I in grade 8 shall be required to complete five credits in English.
- b. ----- Students who complete Algebra I in grade 8 shall be required to complete four credits in mathematics.
- c. ----- Students who complete Integrated Physics/Chemistry in grade 8 shall be required to complete four credits in science.

Distinguished High School Program, in addition to course requirements, requires four advanced measures from the following:

A score of 3 or above on a College Board Advanced Placement examination (limit of 4 measures)

A score of 4 or above on an International Baccalaureate examination (limit of 4 measures)

A grade of 3.0 or higher on courses that count for college credit, including tech prep programs. Credit will be given for courses that are not available on campus as an Advanced Placement Course. (limit of 1 measure - unless courses are part of an approved magnet program)

Original research/project (IB extended essay or science projects produced in Scientific Research and Design. (limit of 1 measure)

A score on PSAT that qualifies a student for recognition as a Commended Scholar or higher by the National Merit Scholarship Corporation, National Hispanic Recognition Program, or National Achievement Scholarship Program. (limit of 1 measure)

Note: Students must be enrolled in 5 credit bearing courses and maintain enrollment in 3 core courses each semester. Students on a trimester schedule must enroll in 4 credit bearing courses and maintain enrollment in 2 core courses each trimester.

Texas Scholars Recognition = State Recommended or Distinguished Achievement Program plus achieve "Texas Ready" scores on one of the following: 11th grade TAKS: 2200 on both Math and Language Arts and a "3" on writing sample; SAT: a combined score of 1070 on Math and Critical Reading and at least 500 on each; or (3) ACT composite score of 21 and at least 19 on English and 22 on Math and develop and carry out a personal high school and beyond plan for four years of high school and a transition to college, the workplace, the military, or another endeavor of the student's choosing.

Student Signature _____ Parent Signature _____ Date _____

Programa de Graduación Primera Vez en el 9no Grado 2006-2007

Ponga un círculo al programa de graduación seleccionado

Disciplina	Programa de <i>High School</i> Mínimo	Programa de <i>High School</i> Recomendado	Programa de <i>High School</i> Distinguido
Inglés I, II, III, IV (a)	4 créditos	4 créditos Inglés I-4	4 créditos Inglés I-4
Matemáticas (b)	3 (Álgebra I, Geometría y un crédito adicional)	3 (Álgebra I, Geometría y Álgebra II)	3 (Álgebra I, Geometría y Álgebra II)
Ciencias (c)*	3 (Biología, Química y Física)	3 (Biología, Física y Química)	3 (Biología, Física y Química)
Estudios Sociales	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)
Idiomas que no son inglés	2 (en el mismo idioma) Nivel I, II	2 (en el mismo idioma) Nivel I, II	3 (en el mismo idioma) Nivel I, II, III
Educación Física	1.5	1.5	1.5
Educación de la Salud	.5	.5	.5
Bellas Artes	.5 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas (podrá incluir la oratoria)	1.0 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas (no podrá incluir la oratoria)	1.0 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas (no podrá incluir la oratoria)
Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos
Aplicaciones de la Tecnología	1.0 Elegido de entre los cursos aprobados que aparecen en la Guía a Materias de la <i>High School</i> , p. 2	1.0 Elegido de entre los cursos aprobados que aparecen en la Guía a Materias de la <i>High School</i> , p. 2	1.0 Elegido de entre los cursos aprobados que aparecen en la Guía a Materias de la <i>High School</i> , p. 2
Opcionales	4.0	3.5	2.5
Total	24	24	24

*La Física y Química Integrada (IPC, por sus siglas en inglés) puede servir como un crédito de ciencias siempre y cuando se haya tomado previo al año 2005-2006, o si se tomaron tanto Química como Física, pero se reprobó una de las dos.

• Opcionales - Se les anima a los alumnos elegir cursos opcionales que apoyarán sus planes para una carrera futura.

a. -----Los alumnos que completan Inglés I en el grado 8 deberán completar cinco créditos de Inglés.

b. -----Los alumnos que completan Álgebra I en el grado 8 deberán completar cuatro créditos en matemáticas.

c. -----Los alumnos que completan Física/Química Integrada en el grado 8 deberán completar cuatro créditos en la ciencias.

El Programa Distinguido de la Escuela Secundaria, además de los requisitos de cursos, requiere cuatro medidas avanzadas de los siguientes:

Una nota de 3 o superior en un examen de "College Board Advanced Placement" (4 medidas máximo)

Una nota de 4 o superior en un examen de International Baccalaureate (4 medidas máximo)

Una nota de 3.0 o superior en las materias que cuentan para crédito universitario, incluyendo programas de preparación técnica. Se dará crédito por los cursos que no se ofrecen en la escuela como Curso de Colocación Avanzada (AP). (1 medida máxima- a menos que las materias sean parte de un programa "magnet" aprobado)

Investigación/proyecto original (ensayo ampliado de IB o proyectos de ciencias que resulten de la Investigación y Diseño Científico. (1 medida máxima)

Una nota en el PSAT que da al alumno derecho a ser reconocido como un "Commended Scholar" (Estudiante Elogiado) o superior, por el National Merit Scholarship (Beca Nacional de Mérito) Corporación, Programa Nacional de Reconocimiento Hispano o Programa Nacional de Becas por Rendimiento. (1 medida máxima)

Nota: Los alumnos deberán estar matriculados en 5 materias de crédito y continuar inscritos en 3 materias claves cada semestre. Para los alumnos que tienen un horario trimestral deberá matricularse para cuatro cursos de crédito y continuar matriculado en 2 materias claves cada trimestre.

Reconocimiento de "Texas Scholars" = Plan Recomendado o Distinguido del Estado, y alcanzar calificaciones de "Texas Ready" en uno de los siguientes: TAKS del 11vo grado: 2200 en Matemáticas y Artes del Lenguaje y "3" en el ensayo; SAT: una calificación combinada de 1070 en Matemáticas y Lectura Crítica y por lo menos 500 en cada uno; o (3) calificación compuesta de 21 en el ACT y por lo menos 19 en Inglés y 22 en Matemáticas y desarrollar y realizar un plan personal para la *high school* y el futuro, que incluya cuatro años de *high school* y la transición a la universidad, el trabajo, el servicio militar u otro empeño determinado por el alumno.

Firma del Alumno _____ Firma del Padre _____ Fecha _____

Graduation Program

First Time 9th Grade 2007-2008

Circle the selected graduation program.

Discipline	Minimum High School Program	Recommended High School Program	Distinguished High School Program
English	4 credits English I-IV	4 credits English I-IV	4 credits English I-IV
Mathematics (b)	3 (Algebra I, Geometry and one additional credit)	4 (Algebra I, Geometry, Algebra II and one additional course)	4 (Algebra I, Geometry, Algebra II and one additional course)
Science (c) *	3 (Biology, Chemistry and Physics)	4 (Biology, Physics, Chemistry and one additional course)	4 (Biology, Physics, Chemistry and one additional course)
Social Studies	4 World Geography, World History, U.S. History, Government (½), Economics (½)	4 World Geography, World History, U.S. History, Government (½), Economics (½)	4 World Geography, World History, U.S. History, Government (½), Economics (½)
Languages other than English	2 (in the same language) Level I, II	2 (in the same language) Level I, II	3 (in the same language) Level I, II, III
Physical Education	1.5	1.5	1.5
Health Education	.5	.5	.5
Fine Arts	.5 Art, Band, Orchestra, Dance, Choir, or Theatre Arts	1.0 Art, Band, Orchestra, Dance, Choir, or Theatre Arts	1.0 Art, Band, Orchestra, Dance, Choir, or Theatre Arts
Communication Applications	.5 Communication Applications	.5 Communication Applications	.5 Communication Applications
Technology Applications	1.0 Selected from approved courses listed in the High School Course Guide, p. 2	1.0 Selected from approved courses listed in the High School Course Guide, p. 2	1.0 Selected from approved courses listed in the High School Course Guide, p.2
Electives	4.0	3.5	2.5
Total	24	26	26

• Electives - Students are encouraged to choose elective courses that will support their future career plans.

a. Students who complete English I in grade 8 shall be required to complete a total of five credits in English.

b. Students who complete Algebra I in grade 8 shall be required to complete a total of four credits in mathematics.

Mathematical Models with Applications may count for one of the four courses as long as it is completed prior to Algebra II.

c. Students who complete Integrated Physics/Chemistry in grade 8 shall be required to complete a total of four credits in science.

* Integrated Physics and Chemistry (IPC) may be used as a Science credit if taken prior to 2005-2006 or if both Chemistry and Physics have been taken but one was not passed.

Distinguished High School Program, in addition to course requirements, requires four advanced measures from the following:

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A score of 4 or above on an International Baccalaureate examination (limit of 4 measures)

A grade of 3.0 or higher on courses that count for college credit, including tech prep programs. Credit will be given for courses that are not available on campus as an Advanced Placement Course. (limit of 1 measure - unless courses are part of an approved magnet program)

Original research/project (IB extended essay or science projects produced in Scientific Research and Design. (limit of 1 measure)

A score on PSAT that qualifies a student for recognition as a Commended Scholar or higher by the National Merit Scholarship Corporation, National Hispanic Recognition Program, or National Achievement Scholarship Program. (limit of 1 measure)

Note: Students must be enrolled in 5 credit bearing courses and maintain enrollment in 3 core courses each semester. Students on a trimester schedule must enroll in 4 credit bearing courses and maintain enrollment in 2 core courses each trimester.

Texas Scholars Recognition = State Recommended or Distinguished Achievement Program plus achieve "Texas Ready" scores on one of the following: 11th grade TAKS: 2200 on both Math and Language Arts and a "3" on writing sample; SAT: a combined score of 1070 on Math and Critical Reading and at least 500 on each; or ACT composite score of 21 and at least 19 on English and 22 on Math and develop and carry out a personal high school and beyond plan for four years of high school and a transition to college, the workplace, the military, or another endeavor of the student's choosing.

Student Signature _____ Parent Signature _____ Date _____

Programa de Graduación Primera Vez en el 9no Grado 2007-2008

Ponga un círculo al programa de graduación seleccionado

Disciplina	Programa de <i>High School</i> Mínimo	Programa de <i>High School</i> Recomendado	Programa de <i>High School</i> Distinguido
Inglés	4 créditos Inglés I-IV	4 créditos Inglés I-IV	4 créditos Inglés I-IV
Matemáticas (b)	3 (Álgebra I, Geometría y un crédito adicional)	4 (Álgebra I, Geometría, Álgebra II y un curso adicional)	4 (Álgebra I, Geometría, Álgebra II y un curso adicional)
Ciencias (c)*	3 (Biología, Química y Física)	4 (Biología, Física, Química y un curso adicional)	4 (Biología, Física, Química y un curso adicional)
Estudios Sociales	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)
Idiomas que no son inglés	2 (en el mismo idioma) Nivel I, II	2 (en el mismo idioma) Nivel I, II	3 (en el mismo idioma) Nivel I, II, III
Educación Física	1.5	1.5	1.5
Educación de la Salud	.5	.5	.5
Bellas Artes	.5 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas	1.0 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas	1.0 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas
Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos
Aplicaciones de la Tecnología	1.0 Elegido de entre los cursos aprobados que aparecen en la Guía a Materias de la <i>High School</i> , p. 2	1.0 Elegido de entre los cursos aprobados que aparecen en la Guía a Materias de la <i>High School</i> , p. 2	1.0 Elegido de entre los cursos aprobados que aparecen en la Guía a Materias de la <i>High School</i> , p. 2
Opcionales	4.0	3.5	2.5
Total	24	26	26

• Opcionales - Se anima a los alumnos elegir cursos opcionales que apoyarán sus planes para una carrera futura.

a. Los alumnos que completan Inglés I en el grado 8 deben completar un total de cinco créditos de Inglés.

b. Los alumnos que completan Álgebra I en el grado 8 deben completar un total de cuatro créditos en matemáticas.

Modelos Matemáticos con Aplicaciones puede servir como uno de los cuatro cursos, siempre que se complete antes de Álgebra II.

c. Los alumnos que completan Física/Química Integrada en el grado 8 deberán completar un total de cuatro créditos en ciencias.

* Física y Química Integrada (IPC, por sus siglas en inglés) puede servir como un crédito de ciencias siempre que se haya tomado antes del 2005-2006, o si se ha tomado tanto Química como Física pero a una se reprobó.

El Programa Distinguido de la Escuela Secundaria, además de los requisitos de cursos, requiere cuatro medidas avanzadas de los siguientes:

Una nota de 3 o superior en un examen de "College Board Advanced Placement" (4 medidas máximo)

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Una nota de 3.0 o superior en las materias que cuentan para crédito universitario, incluyendo programas de preparación técnica. Se dará crédito por los cursos que no se ofrecen en la escuela como Curso de Colocación Avanzada (AP). (1 medida máxima- a menos que las materias sean parte de un programa "magnet" aprobado)

Investigación/proyecto original (ensayo ampliado de IB o proyectos de ciencias que resulten de la Investigación y Diseño Científico. (1 medida máxima)

Una calificación en el PSAT que da al alumno derecho a ser reconocido como un "Commended Scholar" (Estudiante Elogiado) o superior, por el National Merit Scholarship (Beca Nacional de Mérito) Corporación, Programa Nacional de Reconocimiento Hispano o Programa Nacional de Becas por Rendimiento. (1 medida máxima)

Nota: Los alumnos deberán estar matriculados en 5 materias de crédito y continuar inscritos en 3 materias claves cada semestre. Para los alumnos que tienen un horario trimestral deberán matricularse para cuatro cursos de crédito y continuar matriculados en 2 materias claves cada trimestre.

Reconocimiento de "Texas Scholars" = Plan Recomendado o Distinguido del Estado, y alcanzar calificaciones de "Texas Ready" en uno de los siguientes: TAKS del 11vo grado: 2200 en Matemáticas y Artes del Lenguaje y "3" en el ensayo; SAT: una calificación combinada de 1070 en Matemáticas y Lectura Crítica y por lo menos 500 en cada uno; o (3) calificación compuesta de 21 en el ACT y por lo menos 19 en Inglés y 22 en Matemáticas y desarrollar y realizar un plan personal para la *high school* y el futuro, que incluya cuatro años de *high school* y la transición a la universidad, el trabajo, el servicio militar u otro empeño determinado por el alumno.

Firma del Alumno _____ Firma del Padre _____ Fecha _____

Graduation Program

First Time 9th Grade 2008-2009

Circle the selected graduation program.

Discipline	Minimum High School Program	Recommended High School Program	Distinguished High School Program
English	4 credits English I-IV	4 credits English I-IV	4 credits English I-IV
Mathematics (b)	3 (Algebra I, Geometry and one additional credit)	4 (Algebra I, Geometry, Algebra II and one additional course)	4 (Algebra I, Geometry, Algebra II and one additional course)
Science (c) *	3 (Biology, Chemistry and Physics)	4 (Biology, Physics, Chemistry and one additional course)	4 (Biology, Physics, Chemistry and one additional course)
Social Studies	4 World Geography, World History, U.S. History, Government (½), Economics (½)	4 World Geography, World History, U.S. History, Government (½), Economics (½)	4 World Geography, World History, U.S. History, Government (½), Economics (½)
Languages other than English	2 (in the same language) Level I, II	2 (in the same language) Level I, II	3 (in the same language) Level I, II, III
Physical Education	1.5	1.5	1.5
Health Education	.5	.5	.5
Fine Arts	.5 Art, Band, Orchestra, Dance, Choir, or Theatre Arts	1.0 Art, Band, Orchestra, Dance, Choir, or Theatre Arts	1.0 Art, Band, Orchestra, Dance, Choir, or Theatre Arts
Communication Applications	.5 Communication Applications	.5 Communication Applications	.5 Communication Applications
Technology Applications	1.0 Selected from approved courses listed in the High School Course Guide, p. 2	1.0 Selected from approved courses listed in the High School Course Guide, p. 2	1.0 Selected from approved courses listed in the High School Course Guide, p.2
Electives	4.0	3.5	2.5
Total	24	26	26

• Electives - Students are encouraged to choose elective courses that will support their future career plans.

a. Students who complete English I in grade 8 shall be required to complete a total of five credits in English.

b. Students who complete Algebra I in grade 8 shall be required to complete a total of four credits in mathematics.

Mathematical Models with Applications may count for one of the four courses as long as it is completed prior to Algebra II.

c. Students who complete Integrated Physics/Chemistry in grade 8 shall be required to complete a total of four credits in science.

* Integrated Physics and Chemistry (IPC) may be used as a Science credit if taken prior to 2005-2006 or if both Chemistry and Physics have been taken but one was not passed.

Distinguished High School Program, in addition to course requirements, requires four advanced measures from the following:

A score of 3 or above on a College Board Advanced Placement examination (limit of 4 measures)

A score of 4 or above on an International Baccalaureate examination (limit of 4 measures)

A grade of 3.0 or higher on courses that count for college credit, including tech prep programs. Credit will be given for courses that are not available on campus as an Advanced Placement Course. (limit of 1 measure - unless courses are part of an approved magnet program)

Original research/project (IB extended essay or science projects produced in Scientific Research and Design. (limit of 1 measure)

A score on PSAT that qualifies a student for recognition as a Commended Scholar or higher by the National Merit Scholarship Corporation, National Hispanic Recognition Program, or National Achievement Scholarship Program. (limit of 1 measure)

Note: Students must be enrolled in 5 credit bearing courses and maintain enrollment in 3 core courses each semester. Students on a trimester schedule must enroll in 4 credit bearing courses and maintain enrollment in 2 core courses each trimester.

GISD Star Scholar requirements for students in the graduating class of 2009-2010 and after:

1. Complete the State Recommended or Distinguished Achievement Program.

2. In addition, complete either one full credit of the 3rd year (level three) of a language other than English OR one full credit of an advanced course (Advanced Placement, Dual Credit, or International Baccalaureate) not already required.

Student Signature _____ Parent Signature _____ Date _____

Programa de Graduación Primera Vez en el 9no Grado 2008-2009

Ponga un círculo al programa de graduación seleccionado

Disciplina	Programa de <i>High School</i> Mínimo	Programa de <i>High School</i> Recomendado	Programa de <i>High School</i> Distinguido
Inglés	4 créditos Inglés I-IV	4 créditos Inglés I-IV	4 créditos Inglés I-IV
Matemáticas (b)	3 (Álgebra I, Geometría y un crédito adicional)	4 (Álgebra I, Geometría, Álgebra II y un curso adicional)	4 (Álgebra I, Geometría, Álgebra II y un curso adicional)
Ciencias (c)*	3 (Biología, Química y Física)	4 (Biología, Física, Química y un curso adicional)	4 (Biología, Física, Química y un curso adicional)
Estudios Sociales	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)	4 Geografía Mundial, Historia Mundial, Historia de los Estados Unidos, Gobierno (½), Economía (½)
Idiomas que no son inglés	2 (en el mismo idioma) Nivel I, II	2 (en el mismo idioma) Nivel I, II	3 (en el mismo idioma) Nivel I, II, III
Educación Física	1.5	1.5	1.5
Educación de la Salud	.5	.5	.5
Bellas Artes	.5 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas	1.0 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas	1.0 Arte, Banda, Orquesta Danza, Coro, o Artes Dramáticas
Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos	.5 Aplicaciones de los Medios Comunicativos
Aplicaciones de la Tecnología	1.0 Elegido de entre los cursos aprobados que aparecen en la Guía a Materias de la <i>High School</i> , p. 2	1.0 Elegido de entre los cursos aprobados que aparecen en la Guía a Materias de la <i>High School</i> , p. 2	1.0 Elegido de entre los cursos aprobados que aparecen en la Guía a Materias de la <i>High School</i> , p. 2
Opcionales	4.0	3.5	2.5
Total	24	26	26

• Opcionales - Se anima a los alumnos elegir cursos opcionales que apoyarán sus planes para una carrera futura.

a. Los alumnos que completan Inglés I en el grado 8 deben completar un total de cinco créditos de Inglés.

b. Los alumnos que completan Álgebra I en el grado 8 deben completar un total de cuatro créditos en matemáticas.

Modelos Matemáticos con Aplicaciones puede servir como uno de los cuatro cursos, siempre que se complete antes de Álgebra II.

c. Los alumnos que completan Física/Química Integrada en el grado 8 deberán completar un total de cuatro créditos en ciencias.

* Física y Química Integrada (IPC, por sus siglas en inglés) puede servir como un crédito de ciencias siempre que se haya tomado antes del 2005-2006, o si se ha tomado tanto Química como Física pero a una se reprobó.

El Programa Distinguido de la Escuela Secundaria, además de los requisitos de cursos, requiere cuatro medidas avanzadas de los siguientes:

Una nota de 3 o superior en un examen de "College Board Advanced Placement" (4 medidas máximo)

Una nota de 4 o superior en un examen de International Baccalaureate (4 medidas máximo)

Una nota de 3.0 o superior en las materias que cuentan para crédito universitario, incluyendo programas de preparación técnica. Se dará crédito por los cursos que no se ofrecen en la escuela como Curso de Colocación Avanzada (AP). (1 medida máxima- a menos que las materias sean parte de un programa "magnet" aprobado)

Investigación/proyecto original (ensayo ampliado de IB o proyectos de ciencias que resulten de la Investigación y Diseño Científico. (1 medida máxima)

Una calificación en el PSAT que da al alumno derecho a ser reconocido como un "Commended Scholar" (Estudiante Elogiado) o superior, por el National Merit Scholarship (Beca Nacional de Mérito) Corporación, Programa Nacional de Reconocimiento Hispano o Programa Nacional de Becas por Rendimiento. (1 medida máxima)

Nota: Los alumnos deberán estar matriculados en 5 materias de crédito y continuar inscritos en 3 materias claves cada semestre. Para los alumnos que tienen un horario trimestral deberán matricularse para cuatro cursos de crédito y continuar matriculados en 2 materias claves cada trimestre.

Los requisitos de GISD Star Scholar para los alumnos que se gradúan en 2009-2010 y años posteriores, son:

1. Completar el Programa Recomendado Estatal o de Logro Distinguido.
2. Además, completar ya sea un crédito completo de tercer año (nivel tres) de un idioma que no es inglés o un crédito completo de un curso avanzado (Colocación Avanzada, Crédito Dual, o Bachillerato Internacional), que no sea requerido de otra manera.

Firma del Alumno _____ Firma del Padre _____ Fecha _____

• COLLEGE ENTRANCE EXAMINATIONS •

Most of the degree-granting colleges and junior college require an admissions examination. These standardized college admissions tests make it possible for the colleges to evaluate students who come from various sections of the country and from many different kinds of schools to take either the American College Test (ACT) or the College Entrance Examination Board's Scholastic Aptitude Test (SAT). If you have not already taken the appropriate test, be sure you register for the next test date prior to the published registration deadline. (See test date calendar below).

Some colleges will accept either the **ACT** or the **SAT** for admission. Please check with your counselor for further information on this subject.

ACT: The ACT is given at many locations throughout the metroplex for all test dates listed. The ACT is given on Saturday mornings and lasts approximately four hours.

Registration packets may be obtained in the Guidance/Counseling Center. **Applications must be mailed, along with payment,** to **ACT** to register for the test before the registration deadline. The cost is approximately \$30.00. If you miss the registration deadline, the late registration cost is an additional \$19.00. You may apply on-line at www.act.org. Walk-in registration is available on a "space available" basis, but costs an additional \$39.50.

<u>TEST DATE</u>	<u>REGISTRATION DEADLINE</u>	<u>GARLAND TEST SITE</u>
Sept. 13, 2008*	Aug. 12, 2008	RHS
Oct. 25, 2008	Sept. 19, 2008	NGHS/SGHS/SHS
Dec. 13, 2008	Nov. 7, 2008	SGHS
Feb. 7, 2009	Jan. 6, 2009	NGHS/SGHS
April 4, 2009	Feb. 27, 2009	NGHS/SGHS
June 13, 2009	May 8, 2009	NGHS

*Texas only

SATI: (Scholastic Aptitude Test) is published by College Board. The test lasts approximately four hours and is also given on specified Saturday mornings. The SAT is also given at many locations throughout the metroplex for all the test dates listed.

Registration packets for the SAT are also available in the Guidance/Counseling Center. Registration packets must be mailed to College Board - ATP prior to deadline to avoid a penalty. The cost of the SAT is approximately \$43.00. If you miss the registration deadline, the late registration cost is an additional \$22.00. Walk-in registration is available on a "space available" basis, but costs an additional \$37.00. See your counselor about these options. Also, you may apply on-line at www.collegeboard.com.

<u>TEST DATE</u>	<u>REGISTRATION DEADLINE</u>	<u>GARLAND TEST SITE</u>
Oct. 4, 2008	Sept. 9, 2008	
Nov. 1, 2008	Sept. 26, 2008	LCHS
Dec. 6, 2008	Nov. 5, 2008	
Jan. 24, 2009	Dec. 26, 2008	GHS/NFHS
March 14, 2009	Feb. 10, 2009 (SAT only)	
May 2, 2009	March 31, 2009	LCHS
June 6, 2009	May 5, 2009	

SAT Subject Test: (College Board Achievement Tests) A few schools require these tests for entrance, in addition to the SAT. See your counselor before signing up for the SAT Subject Test.

You may take SAT Subject Test for approximately \$26.00. The tests are given in U.S. History, World History, Biology, Chemistry, Literature, Writing, French, German, Spanish, Italian, Latin, Modern Hebrew, Mathematics Level I, Mathematics Level II, and Physics. Each test lasts one hour and the questions are multiple choice. Each Subject Test is \$8.00 and Language Test with Listening is \$19.00.

See your counselor for registration packets, test dates, and other information on the SAT Subject Test.

Texas Higher Education Assessment: (THEA) The new name for the TASP Test is the THEA Test. The content of the THEA Test is the same as the former TASP Test. The THEA Test has been approved by the Texas Higher Education Coordinating Board, under Senate Bill 286, Texas Education Code, Section 51.3062: Texas Success Initiative, for use by Texas institutions of higher education as an assessment instrument for entering students. The THEA Test provides the diagnostic data required by the legislation.

The THEA will be given 5 times a year at about 100 test centers. Registration forms and further information can be obtained from your Guidance/Counseling Center or the public institution you plan to attend.

Exempt from THEA:

- ACT 23 Composite, minimum 19 on English and Math.
 Good for 5 years.
- SAT 1070, minimum of 500 on Verbal and Math.
 Good for 5 years.
- TAKS 2200 ELA, 3 Writing, 2200 Math.
 * There is no exemption for Math at Eastfield.
 * Must make 2200 on ELA and a 3 on Writing to be exempt.

THEA

The THEA test is designed to provide information about the reading, mathematics, and writing skills of students entering public colleges, universities, and educator preparation programs in public and private institutions. Please check with your public college or universities for changes in program.

• AUGUST • 2008

- Submit form for early graduation if midterm graduation is desired
- Make sure senior schedule will meet graduation requirements
- 12 - Registration deadline for September 13 ACT

• SEPTEMBER •

- Write colleges for catalogs, applications and information about financial aid if you have not done so
- Use the "Common Application" if you are applying to a Texas public university
- Register for the SAT and ACT
- Listen to announcements
- Visit college campuses
- Request a social security number if you do not have one
- Be conscious of maintaining good grades
- Get record release form from registrar
- Obtain scholarship information
- Start application process for military academies and ROTC scholarships
- 9 - Registration deadline for October 4 SAT Subject Test
- 13 - ACT (RHS)
- 19 - Registration deadline for October 25 ACT
- 23 - College Night (SEC)
- 26 - Registration deadline for Nov. 1 SAT Subject Test

• OCTOBER •

- Check on application deadlines for college admission
- Take the SAT or ACT
- Ask teachers or counselors for reference letters, if required by college or scholarships
- Begin search for scholarships or other financial aid
- Apply for scholarships
- Plan achievements tests, if needed
- 4 - SAT Subject Tests
- 25 - ACT Test (NGHS/SGHS/SHS)

• NOVEMBER •

- Complete application if your college has a December deadline
- Sign up in registrar's office to have your sixth semester transcript sent to the colleges you are considering
- Continue to remember your grades
- Apply for housing for the college you are considering.
- Listen to announcements
- Apply for scholarships
- 1 - SAT and Subject Tests
- 5 - SAT I and Subject Tests (LCHS)
Registration deadline for Dec. 6 SAT
- 7 - Registration deadline for Dec. 13 ACT

• DECEMBER •

- Complete any available scholarship applications
- Take SAT or ACT if you have not yet done so
- Assemble records needed to complete the financial aid form
- Pick up financial aid form from guidance/counseling center
- Apply for scholarships
- 6 - SAT and Subject Tests
- 13 - ACT Test (SGHS)
- 26 - Registration deadline for Jan. 24 SAT and Subject Tests

• JANUARY • 2009

- Complete and mail your financial aid form
- Finish any applications for colleges or scholarships (Priority deadline for selective schools)
- Continue to be conscious of maintaining good grades
- Apply for scholarships
- Apply for on-campus housing
- Visit college campuses
- 6 - Registration deadline for Feb. 7 ACT
- 24 - SAT I, SAT II (GHS, NFHS)

• FEBRUARY •

- Register for the draft if male and 18 years old
- Request seventh-semester ranking in class

• **FEBRUARY** • (continued)

- Continue to work on various scholarship applications
- Apply for local scholarships by completing common GISD applications available in the guidance/counseling center
- 7 - ACT Test (NGHS/SGHS)
- 10 - Registration deadline for March 14 SAT
- 13 - Attend GISD Financial Aid Workshop
- 27 - Registration deadline for April 4 ACT

• **MARCH** •

- Consider admission and financial aid offers
- Register for Advanced Placement Testing
- Check on your college's policy regarding credit by exam
- 14 - SAT I only
- 31 - Registration for May 2 SAT and Subject Tests

• **APRIL** •

- Concentrate on graduation
- Apply for scholarships
- 4 - ACT Test (NGHS/SGHS)

• **SPECIAL REMINDERS** •

• **MAY** •

- Notify the college you will be attending regarding your acceptance, if required
- Inform those colleges you are rejecting
- Request final transcript to be sent to college of your choice
- Apply for housing deposit refund from schools you are rejecting and have reserved dorm space
- Think Graduation
- Take Advanced Placement Exams
- 2 - SAT and Subject Tests (LCHS)
- 5 - Registration deadline for SAT and Subject Tests for June 6
- 8 - Registration deadline for June 13 ACT

• **JUNE** •

- 6 - SAT and Subject Tests
- 13 - ACT (NGHS)

• LOCAL SAT/ACT TUTORIAL LIST •

The following list is provided for individuals who are seeking tutoring services. However, this should not be interpreted as an endorsement for any service listed. Costs may vary from what is listed.

• SYLVAN LEARNING CENTER • (972) 270-9624

- SAT Ivy Prep Program Fee \$695

• PRINCETON REVIEW • (214) 890-0099

- SAT Prep \$849
- SAT Full Prep tutoring 18 hours - \$1,999
- SAT Single Subject tutoring 10 hours - \$1,399
- SAT II Writing only prep \$249
- SAT II Math only prep \$249
- SAT II Prep for both subjects \$449
- ACT workshop \$229

• UTA CONTINUING EDUCATION • (817) 272-2581

University of Texas at Arlington

- SAT Math \$75
- SAT Verbal \$75

- Check with the Guidance/Counseling Center about other SAT/ACT tutorials offered on your campus or other places.

• GETTING INTO COLLEGE •

• **Narrow Your Choice** •

By early fall of the senior year students should have gathered information about several colleges. Factors to consider are: private vs. public, location, degrees offered, curriculum, cost, housing, scholarships, financial aid, extracurricular and the general atmosphere of the school (use your Work Sheet for College Selection, Appendix). Obviously it is very important to know the entrance requirements. These include a combination of factors such as high school courses, grades, class rank, entrance exams (SAT or ACT) and sometimes, as in private schools, recommendation and/or interviews. (Use your Calendar of Dates Checklist, Appendix).

Students should try to narrow choices down to approximately three colleges. It can become difficult and expensive to apply to many more than that. Once you know the schools which meet the criteria you have established, they may be further considered on the basis of their selectivity, having in mind at least one where your admission is assured. It is not a good idea to limit yourself to one very selective school or one where your eligibility is marginal. Even the best of students may not be accepted for reasons having nothing to do with the student's credentials, but with a school's special circumstances. The fall, when you have settled into your senior classes, is ordinarily a good time to begin applying for college. Military academies, a few highly selective schools, or students interested in early admission programs may require earlier application.

* College Search Sites:	www.kaplan.com	www.collegeboard.com
	www.princetonreview.com	www.usnews.com
	www.collegenet.com	www.collegeview.com

• **Apply for Admission** •

The process of applying for admission varies from one college to another. It is the applicant's responsibility to know the steps to follow for a particular school. Counselors may help you with this process. Simply stated, applying means sending an application form, high school records and entrance exam scores to the college. It is the sequence, forms and deadlines that vary. To begin the application process, send the completed application even if you have not taken the entrance exams or received your scores. Admission at State universities is a competitive process.

• **How to Get the Application** •

- Most colleges will send a form to you upon request (Use Sample Letter for College Inquires, Appendix).
- Some colleges will send an application or a "data" form only upon receipt of your ACT or SAT scores.
- Forms are usually distributed at College Night. A supply may be left in the guidance/counseling center after College Night.
- Many colleges will have forms listed on the internet.
- If you are interested in a Texas public university, you may obtain a "Common Application for Freshman Admission to Texas Public Universities" from your counselor. Or go on-line to apply for admission at www.applytexas.org.

• **Completing the Forms** •

- Supply all required information.
- Complete the application forms accurately and completely.
- Consistently use your full legal name and social security number.
- Set up a file system
- Make copies of your blank applications.
- Decide the order in which to work on your application.
- Distribute the appropriate parts of your application to the right people at least 3 weeks prior to deadlines.
- Write a rough draft, and revise it until it is the best you can make it. (Obviously the hardest step)
- Transfer your answers onto the original application form, typed if at all possible.
- Make copies of all your completed forms.
- Mail your application (allow at least one week for application to reach admissions office).
- Use your Calendar of Dates Checklist to keep a record of your activities.

• **Sending Transcripts to the College** •

A transcript, a record of your high school grades, may be required. The registrar provides this record. A record release form must be signed by a parent or legal guardian before the transcript can be mailed. Take the completed application forms to the registrar who will attach a transcript and mail it for you. Transcripts are only "official" when passed from school to school. "Hand-carried" records are not generally acceptable. The first transcript is free; a fee is charged thereafter. A request for a transcript must be made 24 hours in advance.

Class rank and grade point average are recorded on the transcript and application forms by the registrar. Estimated rank (end of junior year rank) is acceptable.

• **Send SAT or ACT Scores to the College** •

Colleges require that entrance exam scores come directly from the SAT or ACT test company. When students register for the test, there is an opportunity to code in the college you want to receive your score. It is to your advantage to have scores sent when you register for the college entrance test as this is part of the registration fee. Otherwise, an additional fee will be assessed thereafter for each score report. The college entrance score report from the testing service lists all scores from previous tests. Another way to forward scores is to complete the SAT "Additional Score Report Form" or the ACT Record Form." These are available in the guidance/counseling center.

Once you have filed all of the required credentials with the college, you await feedback from them. Some colleges notify you of your status within two weeks; others set particular notification dates.

• Apply for Housing •

Since most colleges require on-campus living for freshman students, it is important to know the procedure for housing arrangements at the school of your choice.

An application form and a deposit are usually required to reserve housing. Write to the "Housing Office" for the proper forms and other information. (Use Sample Letter for College Inquiries, Appendices)

Some colleges only accept housing applications from students who have been accepted for admission. Other large state universities have specific early deadlines, often in the fall of your senior year. Check college catalogues carefully.

NOTE: When questions arise about any of these areas, contact your counselor for additional clarification. Often friends and acquaintances will not have the most current information.

• College Costs and Expenses •

Most students and parents are aware of the major college expenses such as tuition and room/board which are listed in the college catalog. Additional considerations are books, fees, supplies, transportation, and personal expenses. These vary from college to college and with personal need of the individual student.

• Who Gets What •

Your application consists of several forms. Some of these forms you will fill out yourself, and others you give to your counselor and teachers. You do not need to complete your portion of the application prior to distributing forms to the counselors and teachers.

You fill out:

- The student application form consisting of short-answer questions and essays.
- The needs analysis form from either the College Scholastic Service or the American College Testing Service. If you are applying for financial aid, be sure to ask the college to send you financial aid information and any forms when you initially request an application for administration.

Your counselor fills out:

- A secondary school report, which includes your class rank, a transcript of your courses and grades, and a general evaluation of your academic ability and personal integrity.
- A mid-year report, which reports the grades for first semester of the current school year.

Your teacher fills out:

- A recommendation form, which invites a teacher to describe your personal characteristics and academic abilities. This recommendation usually gives a more detailed analysis of your qualifications than the secondary school report.

Before you hand out these forms, however, you need to consider three important issues:

1. Waiving your rights to see material in your file

Some colleges give students the option of waiving their right to see their admission files by signing a statement that frequently appears on the teacher recommendation form and on the secondary school report form.

Since teachers and counselors usually feel freer to give a more accurate picture of your abilities if you waive your right to see the recommendation, many authorities on college advise students to sign these waivers.

2. Deciding who should write your recommendations

Since the people you select to write your recommendations can make a difference in the way the admissions committee perceives you, it is important to choose teachers who know you, like you, and feel that they can do a good job for you.

Keep in mind that each college requests a certain number of recommendations, and that is precisely the number you should submit. So if a college asks for two recommendations, do not send three.

It is perfectly all right to size up your student-teacher relationship by directly asking the teacher if he or she could write a strong recommendation in support of your candidacy. If the teacher says no, or if you sense any reluctance on the teacher's part, it is best to say something like "I'll understand if you are too busy." In this way, the teacher can decline gracefully and you can feel free to ask someone else.

If you feel a teacher would be better able to write a strong recommendation if he or she knew more about your life outside the classroom, try to arrange an appointment to discuss your activities, interests and goals. If you would like, prepare a resumé to give to the persons who are being asked to write a recommendation for you. Just be sure to approach the persons who are being asked to write these recommendations gently and with tact. Nothing will turn off a staff member faster than a pushy student.

3. Special things to consider about letters of recommendations

Writing a college recommendation that presents an accurate and vivid portrait of a student is extremely demanding and time-consuming. The average length of the time required to do a good job ranges from one and a half to two hours for each letter. Teachers are not given time by the administration to compose letters of recommendation; they always take the time from their personal lives. Counselors are required to write a tremendous number of recommendations and should be given plenty of advance notice.

Request recommendations for only those schools to which you are definitely applying. If possible, wait until you have received the bulk of your applications before you approach teachers and counselors to write recommendations. In this way, they can better gauge the amount of work they have to do for you.

It will help if you can supply them with a list of your colleges and their deadlines, information about your academic ability and performance, your special interests or talent, activities and personal qualities (use your Personal Fact Sheet, Appendix, to share with persons writing the recommendation).

Give teachers and counselors a stamped envelope filled out with the address of the college admission office and the return address of the teacher and high school for each school you are applying to.

Make certain that you have filled in your part of the application so that we do not have to find you to complete the information.

Remember that you are asking a teacher or counselor to do something for you that is very time consuming. When you make your final choice, you should take the time to tell them where you will attend school.

• HOW TO WRITE A COLLEGE ESSAY •

Why do colleges require essays for admission?

- to determine writing ability
- to determine if a student has anything worthwhile to say
- to determine if a student will be a good match for the curriculum the college has to offer

Tips for writing college or scholarship essays:

1. Show enthusiasm

- about self
- about life
- have originality
- sense of humor (avoid unless applicant is good at it)

2. Look at application as if you were a member of the panel of judges

- let it reflect yourself as nearly as possible
- use your own language - your own style

3. Do not try to second guess the Selection Committee:

- there is no such thing as "sample essays"
- "more" is not better - do not ramble just to have a longer essay
- applicant may either type essay or write neatly
- have someone proofread your essay for errors (quite often English teachers will read your work if you give them ample time)

4. Meeting deadlines is very important

5. Keep in mind basic rules of grammar

- proper rules of paragraphs
- faculty members sit on selection committee (have tendency to read essays as a paper to grade)
- spend more time in actually thinking about what to say instead of the actual writing of the essay

Pitfalls to avoid in writing a college or scholarship essay:

1. Do not give your life story

- example: "I was born in...I have three cats and two dogs...I had my first date at age 14...etc. Instead tell about a unique incident in your life and how you felt about the incident...did it change your life in some way?"

2. Do not rehash experiences in high school

- example: "I've been in the National Honor Society, the Speech Club, the Drama Club, the Basketball team, etc...or I have been President of the National Honor Society, Vice-President of the Speech Club, etc...Selection committees are looking for experiences in the life of the applicant which have been meaningful and unique. If you have been President of the National Honor Society, how have you used it? What changes have occurred - or have you failed at it? Expressing a failure is not detrimental to being selected. Or...simply stating that you have worked at the YMCA Camp for three years is not unusual...instead, tell how you are a different person because of your work experience.

3. Avoid getting on a "Soap-Box"

- example: "I really want to go to Rice because it offers...and then copy directly from the college catalog or summarize statements from the catalog.

• COLLEGE CREDIT BY EXAMINATION •

An aspect of college preparation often misunderstood is that of credit by examination. This means exactly what the title says. A student may earn college credits by taking an examination. However, there is not a single process that is uniform for all subjects, all colleges, all students. Credit by examination varies from college to college and even from department to department within a college. No one explanation can address credit by examination. Consult the colleges you are considering to obtain information regarding which of the following programs you may utilize to earn college credit through the examination process. (Use Sample Letter, Appendices to secure this information from colleges.)

• COLLEGE ENTRANCE EXAMINATION BOARD •

• **Advanced Placement Examination (A.P.)** •

Advanced Placement Examinations are offered in May each year. The examinations are based on subject matter outlined in advanced placement courses but may be taken by students who have excelled in Honors courses. Arrangements for materials and tests must be made by the A.P. coordinator on the high school campus. Therefore, you must contact your counselor early (January or February) and discuss your plans to take A.P. examinations. Grades on the A.P. examinations are reported on a five-point scale: 5–extremely well qualified; 4–well qualified; 3–qualified; 2–possibly qualified; 1–no recommendation.

• **SAT II** • (*formerly Achievement tests*)

The Admissions Testing Program of the College Board provides colleges and universities with a standard against which students can be compared on a common scale. One component of the Admissions Testing Program is the Achievement Test component. Achievement Tests are designed to measure knowledge and the ability to apply knowledge in specific subject areas. Achievement tests are independent of particular test books or methods of instruction. Those colleges requiring Achievement Tests use them in selecting students for admission, for course placement only, or both.

Colleges which grant credit for Achievement Tests award the credit for a course based upon the student's score on the examination or they use the score on the examination to qualify the student to take departmental tests which have been constructed and are administered by the college. Consult the college(s) you are considering regarding whether the college(s) grant credit through the Achievement Tests.

• **College Level Examination Program (C.L.E.P.)** •

CLEP offers two types of tests: General Examinations and Subject Examinations. The General Examinations are designed to measure familiarity with the material covered in those courses taken during the first two years of college to meet the general education or liberal arts requirements. The General Examinations include: English Composition, Humanities, Mathematics, Natural Sciences, and Social Sciences and History. The Subject Examinations are designed to measure knowledge and achievement usually covered in specific college courses and are used to grant credit for, or exemption from, these courses. In addition, most of the

subject examinations have an optional 90-minute essay section which you should take only if the college from which you are seeking credit requires it. To take CLEP tests you must submit a completed Registration-Admission Form and appropriate fee to the CLEP administration at one of the test centers. For information regarding fees, application, test centers, and institutions awarding credit through CLEP, write to College-Level Examination Program, Box 1824, Princeton, NJ 08541. (SMU or Richland are two local testing centers for CLEP Exams)

• **American College Testing Program** •

The American College Testing Program serves colleges/universities by offering two types of testing programs - one for admission purposes (ACT) and one providing colleges/universities a means of assessing college-level learning gained outside the classroom (PEP).

• **Proficiency Examination Program (P.E.P.)** •

The (PEP) Proficiency Examination Program is a national testing program consisting of forty nine examinations developed by the faculty of the University of the State of New York and made available by the American College Testing Program to colleges/universities.

ACT PEP tests are administered nationally up to six times each year. All test centers do not test all six times. For more information or registration materials contact the American College Testing Program, 2201 North Dodge Street, Iowa City, Iowa 52243. The American College Testing Program does not grant credit or award degrees. Students interested in ACT PEP should consult the college or university for information regarding whether the institution grants credit on the basis of the PEP examination.

• **Departmental Examinations Prepared by College/Universities** •

Many colleges/universities offer examinations that have been designed and prepared by departments within the university. Some colleges require a specific score on the SAT (Verbal or Math) and the Achievement Tests of the Admissions Testing Program or the ACT to be eligible for credit by examination on a departmental test. These examinations usually require no fee and are administered during summer orientation. Consult the college(s) you are considering for information regarding departmental examinations.

• JUNIOR/COMMUNITY COLLEGES •

Junior or community colleges offer two types of programs. One is the transfer program for those students who plan to attend a four-year college, and the career preparation program that leads to an associate degree of some type of certification program.

Many students attend a junior college and pursue a degree program that stresses competency in job entry skills. Students earn an Associate of Applied Science Degree for successful completion of these programs. A limited number of these programs may transfer to senior institutions which offer baccalaureate degrees in applied technology. Care should be taken to establish whether a particular program is transferable prior to entering the program.

The junior college also offers programs which provide competency certificates. These programs are sometimes only one year in length. The junior college will provide information regarding Associate of Applied Science Degrees or competency certification.

• OTHER POST-SECONDARY CAREER TRAINING OPTIONS •

• Proprietary Schools •

Proprietary schools are numerous (more than 7000), and they specialize in fields that are in high demand. You will want to investigate any private trade/technical/business school that is of interest to you to be certain that the school is well-established and capable of offering you training that will help you in your career choice. One of the best avenues of checking such a school is to check with graduates of the institution. It is helpful to determine if others who have attended the school have been successful in securing a job and if they were pleased with the training they received from the school. Community agencies such as the Better Business Bureau and professional organizations or trade unions associated with the trade can tell you whether a particular school will bring you closer to a job in your chosen field. Finally, a good avenue for checking credibility of a private school is by contacting employers to see if they hire graduates from the school and if they are pleased with the training exhibited by the employees.

Utilize resources such as parents, parent's friends, your guidance counselor, and others to help you investigate private schools before you sign a contract with the school. Be cautious in signing a contract. Credible schools will be willing to give you time to investigate before signing. Pressure for your signature without investigation should be a warning signal to you! The counselor in your school can provide resources for names and addresses of accrediting agencies that regulate and govern private schools.

• Cooperative Programs •

Many large businesses in the private sector have cooperative training programs with colleges, junior colleges, or universities. The United States Government offers a large program of cooperative education. These programs offer school credit for on-the-job training combined within-school instruction. A student (1) alternates work and school attendance by semesters, (2) has parallel study and work programs, or (3) has work experience limited to summer vacations. These programs are selective and entry into such a program is through the employer and the institution of higher learning.

• Apprenticeships •

Many occupations offer on-the-job training combined with technical instruction for apprenticeship programs.

• Industry Training Programs •

Private employers such as hospitals, insurance companies, and large corporations may offer job training. The employees have to be accepted into such programs.

• **Public Technical Schools** •

Public institutions offer technical/vocational training in a variety of fields at a cost that is often below private technical schools. Texas State Technical Institute of Waco, Amarillo, Harlingen, and Sweetwater, and Institute of Electronic Science at Texas A&M are Texas technical schools.

• **State Occupational Information Coordinating Committee** •

This committee is newly organized and has as its purpose providing Texas with a single source of career, occupational and education information. This information has been developed by the Texas Employment Commission, the Texas Educational Agency, the Texas Rehabilitation Commission, and the State Job Training Coordinating Council, the Coordinating Board, Texas Colleges and University System, and other sources. SOICC's goal is to be the "one source" to connect people with information needed about future job trends, educational opportunities, career planning and other occupations information. (Call Toll Free 1-800-822-PLAN for information regarding occupations, wages, and job futures in Texas.)

• **Military Service** •

There are opportunities available to young men and women who can qualify for today's ARMED FORCES! Each branch of the military offers programs of training and technical schooling.

Full pay and allowances during training, advanced education at little or no cost, free medical and dental care, free or low cost recreational services, such as gyms, movies, bowling lanes, lounges, golf courses, and tennis courts are just some of the benefits extended to all service members.

There are mental, moral, and physical requirements which you can discuss with a service representative. A high school diploma, however, is a must, an equivalency is no longer considered adequate. So, do yourself a favor and GRADUATE!

As a member or a military component you are encouraged to pursue continuing education using a variety of programs which can lead to a college degree. All persons who enlist in a military component qualify for the Montgomery G.I. Bill, this provides \$10,800 for continuing education.

To determine if you qualify, or for free more specific information, contact your local service representative.

- A. Army (972) 926-9126
- B. Navy (972) 864-0998
- C. Air Force (972) 271-8731
- D. Marines (972) 840-9043
- E. Coast Guard (817) 265-1345

This information was provided to GISD by local military representatives.

• COLLEGE FINANCIAL AID •

Because of the rising cost of attending college, more students are depending on financial aid to meet college expenses. Financial aid comes in the following forms:

There are four basic kinds of financial aid: scholarships, awards/grants, jobs/work study, and educational loans.

The best source of financial aid is the college **Financial Aid Officer or Director** of your chosen college. Write the **Financial Aid Director** when you apply for admission. He will tell you what forms you need to complete. Most colleges have their own financial aid forms, plus there are two basic forms that you may need. They are:

- F.A.F.S.A.–Free Application for Federal Student Assistance is produced by the U.S. Department of Education and designed to show the financial situation of a family applying for financial aid. This form, plus an institution's own forms, is usually all that is required by the majority of schools.
- PROFILE—an additional form used by some private institutions or scholarship programs. If this form is required, the financial aid office of your school should inform you. This form replaces the old F.A.F. form.

Local scholarships are available through many organizations. These scholarship announcements are made on the **public address systems** as they become available during the second semester of the senior year. Announcements of these scholarships will also be posted on bulletin boards.

Application for most local scholarship is made on the standard application form (see Appendix) early in the second semester. However, scholarships offered vary from campus to campus and from year to year. Students need to pay attention to deadlines as deadlines vary from one scholarship to another.

• **Websites for Additional Financial Aid** •

- Fast WEB–Financial Aid Search Through the Web <http://www.fastweb.com>
- FinAid: The Financial Aid Information Page <http://www.finaid.org>
- Department of Education <http://www.ed.gov/officer/OPE/>
- Project Easi <http://easi.ed.gov>
- FAFSA website fafsa.ed.gov
- Texas Financial Aid Information Center www.collegefortexans.com
- College Is Possible www.collegeispossible.org
- National Association of Student Financial Administrators www.nasfaa.org

• **Following are examples of local scholarships which are usually offered:**

- Garland News/Harris Hill Scholarship
- Garland Scottish Rite Scholarship
- Garland City Council P.T.A.
- Future Teacher Scholarship
- Kiwanis Club Scholarship
- Soroptomist Nursing Scholarship
- Edith Cavell Nursing Scholarship
- Soroptomist Youth Citizenship Award
- Garland Community Hospital Scholarship
- Garland Optimist Club Scholarship
- Garland Home Builders Association Scholarship
- Elementary Principals Association Future Teacher Scholarship
- W. Cecil Winters Foundation Scholarship Horticulture Scholarship
- Garland Association of University of Women Scholarship
- Alpha Delta Kappa Scholarships
- Gerald Walker Memorial Scholarship
- Rotary Club Scholarship
- Garland Paraprofessional Association
- Garland Club of the National Association of Negro Business and Professional Women's Clubs, Inc.
- Jack Shugart Texas A&M Scholarship
- GISD Teacher Education Scholarship
- Garland Cultural Arts Commission
- Noon Exchange Club Scholarship
- Garland Association of Hispanic Affairs Scholarship
- Garland Association of Professional Educators
- Junior League of Garland
- Garland Association of Retired School Personnel

Other scholarship information can be found in publications in the Guidance/Counseling center such as the Compendium of Texas Colleges and Financial Aid Calendar and college catalogs.

Other publications are also available at Nicholson Memorial Library. The ones listed below can be checked out. More up-to-date versions of these, as well as other titles, are on the reserve shelves.

- The College Bluebook: Scholarships, Fellowships
- Education Directory
- Barron's Handbook of American College Financial Aid
- Peterson's College Money Handbook
- Student Aid Annual

• **Other methods of helping finance a college education** •

• **Service Academies and R.O.T.C. Scholarships** •

If you are interested in the U.S. Academies or R.O.T.C. Scholarship programs, see your counselor. Addresses for the U.S. Service Academies, catalogs, and names of local area liaison officers are available from your counselor.

• **State Aid Programs** •

These programs are available through your college Financial Aid Officer: Hinson-Hazelwook College Student Loan, Tuition Equalization Grants, State Student Incentive grants, and Texas Tuition Exemption Programs.

• **Federal Financial Aid** •

Federal programs include AFSA Grants, Supplementary Education Opportunity Grants (SEOG), College Work/Study Programs, National Direct Student Loans and Guaranteed Students Loans. Contact the Financial Aid Officer of the college after you have applied for admissions. All of these programs are in the process of being changed.

• **Advanced Standing of Placement** •

Another form of financial aid is advanced standing or placement exams. Contact your college for information on which exams are appropriate for you. (All previous information on page 18.)

• **Financial Aid Summary** •

1. Apply early
2. Know your forms
3. Be accurate
4. Make copies
5. When questions arise, ask your counselor or college financial officer for help
6. Keep in mind that the world of financial aid is constantly changing. By the time this information is available it may already be outdated.

• ADDRESSES OF COLLEGES IN TEXAS •

• **Public Four Year Colleges and Universities** •

Angelo State University
2601 West Avenue N
San Angelo, Texas 76909
www.angelo.edu

Corpus Christi State University
6300 Ocean Drive
Corpus Christi, Texas 78412
www.tamucc.edu

Lamar University
Box 10002, Lamar Station
Beaumont, Texas 77710
www.lamar.edu

Lamar University at Orange
410 Front Street
Port Arthur, Texas 77640
www.orange.lamar.edu

Laredo State University
West End Washington Street
Laredo, Texas 78040
www.laredo.cc.tx.us

Midwestern State University
3400 Taft Boulevard
Wichita Falls, Texas 76308
www.mwsu.edu

Prairie View A&M University
P.O. Drawer W
Prairie View, Texas 77446
www.pvamu.edu

Sam Houston State University
Huntsville, Texas 77341
www.shsu.edu

Texas State University
Box 1002, TSU Station
San Marcos, Texas 78666
www.swt.edu

Stephen F. Austin State University
P.O. box 6078, SGA Station
Nacogdoches, Texas 75962
www.sfasu.edu

Sul Ross State University
Alpine, Texas 79830
www.sulross.edu

Tarleton State University
Stephenville, Texas 76402
www.tarleton.edu

Texas A&M University – Kingsville
Campus Box 105
Kingsville, Texas 78363
www.tamuk.edu

Texas A&M @ Commerce
P.O. Box 3011
Commerce, Texas 75429
www.tamu-commerce.edu

Texas A&M University
College Station, Texas 77843
www.tamu.edu

Texas A&M University at Galveston
P.O. Box 1675
Galveston, Texas 77553
www.tamug.edu/

Texas A&M University @ Texarkana
P.O. Box 5518
Texarkana, Texas 75501
www.tamut.edu

Texas Southern University
3100 Cleburne Avenue
Houston, Texas 77004
www.tsu.edu

Texas Tech University
P.O. Box 4349
Lubbock, Texas 79404
www.ttu.edu

Texas Women's University
Box 23925, TWU Station
Denton, Texas 76204
www.twu.edu

The University of Texas at Arlington
P./O. Box 19088
Arlington, TX 76019-0001
www.uta.edu

The University of Texas at Austin
Main Building, Room 7
Austin, TX 78712
www.utexas.edu

University of Texas at Brownsville
80 Fort Brown
Brownsville, Texas 78520
www.utb.edu

The University of Texas at Dallas
P.O. Box 6588
Richardson, Texas 75080
www.utdallas.edu

The University of Texas at El Paso
El Paso, Texas 79968
www.utep.edu

The University of Texas of the Permian Basin
Odessa, Texas 79762
www.utpb.edu

The University of Texas at San Antonio
San Antonio, Texas 78285
www.utsa.edu

The University of Texas at Tyler
3900 University Boulevard
Tyler, Texas 75701
www.uttyler.edu

University of Texas – Pan American
Edinburg, Texas 78539
www.panam.edu

University of Houston - Clear Lake
2700 Bay Area Boulevard
Houston, Texas 77058
www.cl.uh.edu

University of Houston - Downtown
One Main Street
Houston, Texas 77002
www.uhd.edu

University of Houston
4800 Calhoun
Houston, Texas 77004
www.uh.edu

University of Houston - Victoria
2302-C Red River
Victoria, Texas 77901
www.vic.uh.edu

University of North Texas
P.O. Box 13737, N.T. Station
Denton, Texas 76203
www.unt.edu

West Texas A&M University
P.O. Box 998
Canyon, Texas 79016
www.wtamu.edu

• **Private Four Year Colleges and Universities** •

Abilene Christian University
Box 7844, ACU Station
Abilene, Texas 79699
www.acu.edu

Amberton University
1700 Eastgate Drive
Garland, Texas 75041
www.amberu.edu

American Technological University
P.O. Box 1416
Killeen, Texas 76540

Austin College
900 N. Grand
Sherman, Texas 75090
www.austinc.edu

Baylor University
Waco, Texas 76798
www.baylor.edu

Concordia University at Austin
3400 I.H. 35
Austin, Texas 78705
www.concordia.edu

Dallas Baptist University
7777 West Kiest Boulevard
Dallas, Texas 75211
www.dbu.edu

East Texas Baptist College
Marshall, Texas 75670
www.etbu.edu

Gulf-Coast Bible College
P.O. Box 7889
Houston, Texas 77270

Hardin-Simmons University
2200 Hickory
Abilene, Texas 79698
www.hsutx.edu

Houston Baptist University
7502 Fondren Road
Houston, Texas 77074
www.hbu.edu

Howard Payne University
Brownwood, Texas 76801
www.hputx.edu

Huston-Tillotson College
1820 East 8th Street
Austin, Texas 78702
www.htc.edu

University of the Incarnate Word
4301 Broadway
San Antonio, Texas 78209
www.uiw.edu

Jarvis Christian College
P.O. Drawer G
Hawkins, Texas 75765
www.jarvis.edu

LeTourneau University
P.O. Box 7001
Longview, Texas 75607
www.letu.edu

Lubbock Christian University
5601 W. 19th Street
Lubbock, Texas 79407
www.lcu.edu

McMurry University
South 14th at Sayles Street
Abilene, Texas 78285
www.mcm.edu

Paul Quinn College
3837 Simpson-Stuart Road
Dallas, Texas 75241
www.pqc.edu

Rice University
6100 Main Street, MS17
Houston, Texas 77251
www.rice.edu

Schreiner College
2100 Memorial Blvd.
Kerrville, Texas 78028
www.schreiner.edu

South Texas College of Law
1301 San Jacinto
Houston, Texas 77002
www.stcl.edu

Southern Methodist University
University Blvd. at Hillcrest
Dallas, Texas 75275
www.smu.edu

Southwestern Adventist College
100 Hillcrest Drive
Keene, Texas 76059
www.swau.edu

St. Edward's University
3001 S. Congress
Austin, Texas 78704
www.stedwards.edu

St. Mary's University
One Camino Santa Maria
San Antonio, Texas 78284
www.stmarytx.edu

Texas Christian University
2800 S. University Driver
Forth Worth, Texas 76129
www.tcu.edu

Texas College
2404 North Grand Avenue
Tyler, Texas 75702
www.texascollege.edu

Texas Lutheran College
1000 W. Court Street
Seguin, Texas 78155
www.txlutheran.edu

Texas Wesleyan College
P.O. Box 3277
Forth Worth, Texas 76105
www.txwesleyan.edu

Trinity University
715 Stadium Drive
San Antonio, Texas 78284
www.trinity.edu

University of St. Thomas
3812 Montrose Boulevard
Houston, Texas 77006
www.stthom.edu

University of Mary Hardin-Baylor
UMHB Station; College Avenue
Belton, Texas 76513
www.umhb.edu

University of Dallas
University of Dallas Station
Irving, Texas 75061
www.udallas.edu

Wayland Baptist University
1900 West 7th Street
Plainview, Texas 79072
www.wbu.edu

Wiley College
711 Rosborough Springs Road
Marshall, Texas 75670
www.wileyc.edu

• **Public Junior/Community Colleges** •

Alamo Community College District
St. Philip's College
2111 Nevada Street
San Antonio, Texas 78203
www.accd.edu

San Antonio College
1300 San Pedro Avenue
San Antonio, Texas 78284
www.accd.edu/sac/

Alvin Community College
3110 Mustang Road
Alvin, Texas 77511
www.alvin.cc.tx.us

Amarillo College
P.O. Box 447
Amarillo, Texas 79178
www.actx.edu

Angelina College
P.O. Box 1768
Lufkin, Texas 75901
www.angelina.cc.tx.us

Austin Community College
P.O. Box 2285
Austin, Texas 78768
www.austin.cc.tx.us

Bee County College
3800 Charco Road
Beeville, Texas 78102

Blinn College
902 College Avenue
Brenham, Texas 77833
www.blinncol.edu

Brazosport College
500 College Drive
Lake Jackson, Texas 77566
www.brazosport.cc.tx.us

Central Texas College
U.S. Highway 190 West
Killeen, Texas 76542
www.ctcd.cc.tx.us

Cisco Junior College
Route 3, Box 2
Cisco, Texas 76437
www.cisco.cc.tx.us

Clarendon College
P.O. Box 968
Clarendon, Texas 79226
www.clarendoncollege.net

College of the Mainland
8001 Palmer Highway
Texas City, Texas 77591
www.mainland.cc.tx.us

Cook County College
P.O. Box 815
Gainesville, Texas 76240

Collin County Community College
2800 E. Spring Creek Parkway
Plano, Texas 75074
www.ccccd.edu

Dallas County Community College District
75243 Brookhaven College
3939 Valley View Lane
Farmers Branch, Texas 75234
www.dcccd.edu/bhc

Dallas County Community College District
Cedar Valley College
3030 North Dallas Avenue
Lancaster, Texas 75134
www.dcccd.edu/cvc

Dallas County Community College District
Eastfield College
3737 Motley Drive
Mesquite, Texas 75150-2099
www.efc.dcccd.edu

Dallas County Community College District
El Centro College
Main at Lamar
Dallas, Texas 75202
www.ecc.dcccd.edu

Dallas County Community College District
Mountain View College
4849 West Illinois Avenue
Dallas, Texas 75211
www.mvc.dcccd.edu

Dallas County Community College District
North Lake College
5001 N. MacArthur Boulevard
Irving, Texas 75062
www.nlc.dcccd.edu

Dallas County Community College District
Richland College
12800 Abrams Road
Dallas, Texas 75243
www.rlc.dcccd.edu

Del Mar College
Baldwin and Ayers
Corpus Christi, Texas 78404
www.delmar.edu

El Paso County Community College District
Rio Grande Campus
100 West Rio Grande
El Paso, Texas 79901
www.epcc.edu

El Paso County Community College District
Trans-Mountain Campus
9370 Gateway North
El Paso, Texas 79924

El Paso County Community College District
Valle Verde Campus
919 Hunter Road
El Paso, Texas 79915

Frank Phillips College
W. Roosevelt Street
Borger, Texas 79007
www.fpc.cc.tx.us

Galveston College
4015 Avenue Q
Galveston, Texas 77550
www.gc.edu

Grayson County College
6101 Grayson Drive
Denison, Texas 75020
www.grayson.edu

Trinity Valley Community College
Cardinal Drive
Athens, Texas 75751
www.tvcc.cc.tx.us

Hill Junior College
P.O. Box 619
Hillsboro, Texas 76645
www.hill-college.cc.tx.us

Houston Community College System
P.O. Box 7849
Houston, Texas 77270
www.hccs.cc.tx.us

Howard College
S.W. Collegiate Institute for the Deaf
1001 Birdwell Lane
Big Springs, Texas 79720
www.hc.cc.tx.us

Howard College
Howard College at Big Springs
1001 Birdwell Lane
Big Springs, Texas 79720
www.hc.cc.tx.us

Kilgore College
1100 Broadway
Kilgore, Texas 75662
www.kilgore.cc.tx.us

Laredo Community College
West End Washington Street
Laredo, Texas 78040
www.laredo.cc.tx.us

Lee College
P.O. Box 818
Baytown, Texas 77520
www.lee.edu

McLennan Community College
1400 College Drive
Waco, Texas 76708
www.mcc.cc.tx.us

Midland College
3600 North Garfield
Midland, Texas 79701
www.midland.cc.tx.us

Navarro College
P.O. Box 1170
Corsicana, Texas 75110
www.nav.cc.tx.us

North Harris Montgomery Community College
250 N. Sam Houston Parkway East
Houston, Texas 77060
www.nhmccd.cc.tx.us

Odessa College
201 W. University
Odessa, Texas 79762
www.odessa.edu

Panola Junior College
W. Panola Street
Carthage, Texas 75633
www.panola.cc.tx.us

Paris Junior College
2400 Clarksville Street
Paris, Texas 75460
www.paris.cc.tx.us

Ranger Junior College
College Circle
Ranger, Texas 76470
www.ranger.cc.tx.us

San Jacinto College District
Central Campus
8060 Spencer Highway
Pasadena, Texas 77505
www.sjcd.cc.tx.us

San Jacinto Junior College District
North Campus
5800 Uvalde Road
Houston, Texas 77849
www.sjcd.cc.tx.us

San Jacinto Junior College District
South Campus
13735 Beamer Road
Houston, Texas 77089

South Plains College
1401 College Avenue
Levelland, Texas 79336
www.spc.cc.tx.us

Southwest Texas Junior College
Garner Field Road
Uvalde, Texas 78801
www.swtjc.cc.tx.us

Tarrant County College
South Campus
5381 Campus Drive
Forth Worth, Texas 76119
www.tcc.cc.tx.us

Tarrant County College
Northwest Campus
4801 Marine Creek Parkway
Forth Worth, Texas 76179

Tarrant County College
Northeast Campus
828 Harwood Road
Hurst, Texas 76053

Temple Junior College
2600 South First Street
Temple, Texas 76501
www.templejc.edu

Texarkana Community College
2500 North Robison Road
Texarkana, Texas 75501
www.tc.cc.tx.us

Texas Southmost College
80 Forth Brown
Brownsville, Texas 78520
www.utb.edu

Tyler Junior College
P.O. Box 9020
Tyler, Texas 75711
www.tyler.cc.tx.us

Vernon Regional Junior College
4400 College Drive
Vernon, Texas 76384
www.vrjc.cc.tx.us

Victoria College
2200 East Red River
Victoria, Texas 77901
www.vc.cc.tx.us

Weatherford College
308 East Park Avenue
Weatherford, Texas 76086
www.wc.edu

Western Texas College
Snyder, Texas 79549
www.wtc.cc.tx.us

Wharton County Junior College
911 Boling Highway
Wharton, Texas 77488
www.wcjc.cc.tx.us

• **Private Junior Colleges** •

Jacksonville College
Pine Street
Jacksonville, Texas 75766
www.geocities.com/collegetpark/library/3135

Lon Morris College
LMC Station
Jacksonville, Texas 75766
www.lonmorris.edu

Southwestern Assemblies of God University
1200 Sycamore
Waxahachie, Texas 75165
www.sagu.edu

Southwestern Christian College
P.O. Box 10
Terrell, Texas 75160
www.swcc.edu

• GLOSSARY OF COLLEGIATE TERMS •

- **Academic Achievement Record** – is the same as a transcript. It includes student's grades and test scores.
- **Advanced Placement (AP)** – Granting of credit and/or assignment to an advanced course on the basis of evidence that the student has mastered the equivalent of an introductory course.
- **American College Testing Program (ACT)** – This organization administers the scholastic aptitude examination known as the American College Test. The ACT is one of the two major college entrance examinations.
- **Associate Degree** – It is a planned and sequential two-year degree program usually offered by a junior college.
- **Bachelor Degree** – Awarded by a college or university for a program of studies generally requiring four years of study.
- **CEEB** – College Entrance Examination Board produces the PSAT/SAT/Achievement Tests, AP and other test instruments.
- **College-Level Examination Program (CLEP)** – A series of general and subject examinations for the evaluation of abilities of college applicants whose education has been achieved in such non-traditional ways as independent reading, on-the-job training, or correspondence courses.
- **College Work Study** – Federally-funded program that enables college students to earn money from non-profit organizations assigned by the college.
- **Early Admissions** – Admitting students of superior ability into college courses and programs before they have completed the standard high school program.
- **Early Decision** – Some colleges offer students the opportunity of receiving action on their admissions applications in the seventh term of high school. There are two types of Early Decision plans: the single choice plan and the first choice plan. In the single choice plan, the student can make no applications to other colleges until he has received notification from his Early Decision College. In the first choice plan, the student may apply to other colleges, but he names the Early Decision application as his first choice and agrees to enroll at that college and withdraw all other applications if he is accepted.
- **FAFSA** – Free Application for Federal Student Assistance is produced by the U.S. Department of Education and designed to show the financial situation of a family applying for financial aid.

- **Grant** – An award of money given to a college student that requires neither repayment nor performance of a service.
- **Honors Program** – Any program offering opportunity for superior students to enrich their educational experience through independent, advanced, or accelerated study.
- **Hours** – A means of counting credits for course work also may denote amount of time in class per week.
- **Major** – The subject of study in which the student chooses to specialize; a series of related courses, taken primarily in the junior and senior years.
- **Profile** – College Scholarship Service (CSS) financial aid form replacing the F.A.F. Profile will be used primarily by private institutions and some scholarship programs to award their own monies. This form is more extensive than the FAFSA.
- **PSAT/NMSQT** – Preliminary Scholastic Aptitude/National Merit Scholarship Qualifying Test
- **Rolling Admissions** – This means that a college gives an admissions decision as soon as possible after an application is completed and does not specify an application or a notification deadline. Usually, it is wise to apply early to colleges using this procedure, since further applicants are normally not accepted after the admissions quota has been reached.
- **Scholarship** – Financial award based on need, scholastic achievement, merit, competition, special interest, or some special affiliation. This money may be given by a college, governmental agency, corporation, or private group. It is an outright gift and does not need to be repaid.
- **SAT I** – A multiple-choice test designed to measure proficiency in mathematical and verbal ability and composition skills. The SAT, administered by the College Entrance Examination Board, is used as an entrance examination by many colleges.
- **SAT II** – One-hour tests given by the College Entrance Examination Board to measure ability in thirteen (13) different subjects. These tests are used by colleges for admitting and placing students in freshman classes.
- **Texas Academic Skills Program Test (TASP)** – A test required by all public Texas universities, college or junior colleges.
- **Transcript** – A record of a student's grades, usually kept by the registrar.

· ORGANIZING COLLEGE INFORMATION ·

The following pages are for you - to assist you as you plan, investigate, and organize college information. Use these sheets! Feel free to make notations on them for future references.

- **Work Sheet For College Selection** – This work sheet is used to compare two to three colleges to your desired college descriptors as you finalize your college choice.
- **Personal Fact Sheet** – This page is for you used to record personal information that will help you as you apply for admission, financial aid/scholarship and/or employment.
- **Sample Letter for College Inquiries** – This letter will assist you in writing for college information, campus visit, financial aid, housing information, and credit by examination information.
- **Selected References for Seniors** – This list will summarize and assist as a "checklist" for you and your parents.
- **Application for Scholarship** – A general application form is used by most local organizations.

· WORKSHEET FOR COLLEGE SELECTION ·

Search The College Handbook, Index of Majors, Compendium of Texas Colleges, Barron's Profile of American Colleges, college catalogs, or other references recommended by your counselor. Other programs may be available through your school's library or guidance/counseling center. Record below information that will help you determine which colleges meet your requirements.

CONSIDERATIONS	YOUR PRIORITIES	COLLEGE #1	COLLEGE #2	COLLEGE #3
Location				
Size				
Type (public vs. private)				
Type (2 year vs. 4 year)				
Housing				
Degree(s) offered				
Cost				
Scholarship/Financial Aid				
Extracurricular Activities				
Campus Environment				
Academic Level of Students				

· PERSONAL FACT SHEET ·

Name _____ Social Security # _____

Address _____

Date of Birth _____ Place of Birth _____

Parent's Name _____

Name & Address of High School _____

ETS code # _____ Class Rank _____ GPA _____

PSAT Score (_____) _____ V _____ M ACT Composite (_____) _____
Date Date

SAT Score(s) (_____) _____ V _____ M (_____) _____ V _____ M
Date Date Date

ACH Score (_____) _____ / _____ _____ / _____ _____ / _____
Date Subject/Score Subject/Score Subject/Score

Extracurricular Activities:

Honors Received:

Work Experience:

Special Hobbies or Interests:

Unique Experiences (travel, summer camps or workshops, etc.):

Three (3) References:

Name _____ Telephone _____

Address _____

Name _____ Telephone _____

Address _____

Name _____ Telephone _____

Address _____

· SAMPLE LETTER FOR COLLEGE INQUIRIES ·

Pick a paragraph (or a combination of paragraphs) that meets your needs:

- Paragraph A - "Information Request" Letter
- Paragraph B - "Campus Visit" Letter
- Paragraph C - "Financial Aid" Letter
- Paragraph D - "Housing Information" Letter
- Paragraph E - "Credit By Examination" Letter

(Date)

Office of (Admissions) (Financial Aid) (Housing)

(Name of College)

(Street Address)

(City, State, Zip Code)

To Whom It May Concern:

I am a student at (Name of High School) High School and will graduate in (Month) of (Year).

- A. Please send me an application for admission and information about your college - a general information bulletin, college costs, and program descriptions. I am considering _____ as my major.
- B. I am interested in visiting your campus, taking a campus tour, and meeting with an Admissions Counselor. Since I am considering _____ as my major, I would also like to meet with someone from the department, if possible. Please advise me of a date and time that would be convenient.
- C. My parents and I would like to investigate college costs and possible sources of financial aid. Please send us information about what it costs, how and when to apply for financial aid, and what forms are necessary.
- D. I am requesting information for on-campus housing. Please send me location of dormitories, cost of dormitories, deposit fee information, and a housing application.
- E. I am interested in your credit by examination program. Please send me information regarding the program(s), date for your department test(s), and deadline(s) for these opportunities.

I plan to enroll in college the _____ term, (year).

Thank you.

Sincerely,

(Name)

(Your Address)

· SELECTED REFERENCES FOR SENIORS ·

These materials may be available in the counseling office, school library, local library or local bookstore.

- **College and Financial Aid Reference Materials** ·
- The A's and B's of Academic Scholarships, Leider and McClelland
- American College Testing Program, Steinberg
- American Universities and Colleges, Allan M. Carter
- Barron's Profiles of American Colleges, Barron's Educational Stories
- Barron's Handbook of American College Financial Aid
- Choosing a College, John C. Hoy
- The College Cost Book, College Entrance Examination Board
- College Grants from Uncle Sam, Robert Leider
- College Handbook, College Entrance Examination Board
- College Loans from Uncle Sam, Robert Leider
- College Scholarship Guide, Simon and Schuster
- The College Planning Search Book, ACT Program
- Compendium of Texas Colleges and Financial Calendar, Minnie Stevens Piper Foundation, San Antonio, Texas
- Earn and Learn - Cooperative Education Opportunities Offered by the Federal Government, Robert Leider
- Feingold and Feingold's Scholarships, Fellowships and Loans, Feingold and Feingold
- How to Prepare for The American College Testing Program, Barron's Education Series
- How We Do It: Admissions Procedures at the Nation's Most Competitive Colleges, Edward B. Wall
- Lovejoy's College Guide, Simon and Schuster
- Need a Lift?, American Legion
- Peterson's Guide to College Admissions
- Person's Annual Guide to Undergraduate Study
- Peterson's Annual Guide to Undergraduate Study - Two Year Colleges
- Texas College and Career Guide, Armstrong
- Texas Collegiate Education Directory, College Selection and Planning Service Foundation

- **Career Materials** •

- Directory of Occupational Titles, U.S. Department of Labor
- Index of Majors, College Board
- Occupational Outlook Handbook, U.S. Department of Labor
- Encyclopedia of Careers and Vocational Guidance
 - Volume I - Reviewing Career Fields
 - Volume II - Selecting a Career
 - Volume III - Selecting a Technician's Career

· NOTES ·