

Google Apps for Education

As Garland ISD continues to strengthen its commitment to providing a 21st century teaching and learning environment, we are excited to utilize Google Apps for Education within our own domain. Providing students and teachers access to Google Apps for Education will enable the district to leverage free online tools that foster communication, collaboration, time-management and support anytime-anywhere access.

Google Apps for Education tools include:

Product	Grade Level
Gmail (email account for communication with teachers and students) only within the domain	6-12
Google Calendar	PK-12
Google Docs (word processing, spreadsheet, presentation, form and drawing program)	PK-12
Google Drive (online cloud storage)	PK-12
Google Sites that allow for website creation and collaboration	9-12
Blogger	9-12
YouTube Safe Search	PK-12

The primary reason for providing these tools to students is to:

- Increase communication between students and teachers
- Facilitate paperless transfer of work between students and teachers
- Provide students access to productivity tools and cloud storage
- Provide students the opportunity to engage in a collaborative peer workspace both in and out of the classroom

Official Email Address: Students in grades 6-12 will be assigned a Garland ISD student email account. The email account is set up so that students will only be able to send and receive messages to and from GISD staff and students, not external email systems. Students in lower grades will receive a Google account that will look similar to an email account (ex. student-email@students.garlandisd.net), but email will not be activated if students are not in Middle School or High School.

Conduct: Students are expected to follow all aspects of the Garland ISD Acceptable Use Policy and Student Handbook. Students should notify campus administration or teachers of anything inappropriate or if any tampering of their account occurs.

Access Restriction: Access to and use of Google Apps for Education is considered a privilege. The District maintains the right to remove access and use of the account when there is reason to believe that violation of law or School Board policies have occurred. In such cases, the alleged violation will be referred the campus principal for further investigation and application of necessary consequence indicated in the Student Code of Conduct.

Security: Garland ISD cannot and does not guarantee that the security and confidentiality of Google's system will never be breached and that as a result, personal identifiable information will be obtained or accessed by unauthorized persons. This is a situational risk that is common to anyone who uses the Internet. Although Garland ISD has an internet filter in place, the District cannot assure that users will not be exposed to non-educational material outside of the GISD network. Teachers and parents should monitor internet usage and remind students of best internet safety practices.

Privacy: The District reserves the right to access, monitor and review content in the Google Apps for Education system at any time. The District complies with all state and federal privacy laws.

For more information on Google and their privacy policies, please visit -

<http://www.google.com/enterprise/apps/education/>

<https://support.google.com/a/answer/60762?hl=en>

Partnership: As with any educational endeavor, we feel that a strong partnership with families is essential to a successful experience. If you do not wish for your student to participate in this program, please email googleoptout@garlandisd.net

Curriculum: Students who opt out of Google Apps for Education account can continue to utilize the Garland ISD internal network. This will allow your student to have access to the internet, Office products, file storage and other applications. However, they will not be able to collaborate with teachers and or classmates on projects or communicate utilizing this system. Alternate assignments will be available for your student and his/ her grade will not be adversely affected by not have accessing to Google Apps for Education.