



## **Garland ISD SHAC Bylaws**

### **ARTICLE I: Name**

The name of this group shall be the Garland ISD School Health Advisory Council

### **ARTICLE II: Purposes**

The purposes of this group are stated in the following statements:

**Mission Statement:** The mission of the Garland ISD SHAC is to promote sound school policies that will maintain and improve the health and wellness of its students, employees and community members.

**Vision Statement:** The vision of the Garland ISD SHAC is to promote healthy physical, mental, social and emotional attitudes and behaviors that can be incorporated as lifelong habits.

### **ARTICLE III: Membership**

The Board of Trustees shall appoint members to the local school health education advisory council. The majority of the members must be persons who are parents of students enrolled in the district and who are not employed by the district. The Board of Trustees also may appoint one or more persons from each of the following groups or a representative from a group other than those mentioned: public school teachers, administrators, district students, healthcare professionals, business community, law enforcement, senior citizens, clergy and nonprofit health care organizations.

The council shall consist of no less than 10 people.

New members may apply each year and if approved by the current SHAC will be added to the SHAC recommendations at the end of each school year.

**Eligibility Criteria:** To be eligible to serve on the council, a person must have children that attend Garland ISD, work for Garland ISD, or are employed with an organization that assists the communities of Garland, Rowlett, and Sachse. The individual must have a strong commitment to the purpose of the council, and a strong desire to attend and participate in the meetings.

Meeting Attendance: SHAC members will be required to attend a minimum of 2 meetings per year.

Selection: SHAC members shall be selected on recommendations by other council members, community members or school personnel. Every effort will be made to ensure that the SHAC reflects all geographic areas of Garland ISD.

Resignation: If for any reason a council member is unable to fulfill the obligation to the council, he/she may resign with written notice to the chair giving the council at least 30 days to find a replacement.

#### **ARTICLE IV: Meetings**

Council meetings will be held at least four times per year on the third Wednesday of the month, whenever possible. The majority meetings will be held at the Harris Hill Administration Building, 501 S. Jupiter from 12:00 to 1:00

A quorum will be the members present at the meeting.

#### **ARTICLE V: Officers**

The officers of the council shall be two co-chairpersons. One co-chairperson representing the school district and the other a parent. The District co-chairperson shall facilitate the meeting. In case of absence the parent co-chair will preside. An appointed SHAC secretary shall be responsible for keeping the minutes of the meeting and distribution of the meeting notification, agenda and the previous meeting minutes.

#### **ARTICLE VI: Committees**

Committees shall be formed on an as needed basis by volunteers or by appointment.

#### **ARTICLE VII: Voting Procedures**

A simple majority of the members present at the meeting is needed to approve the motion.

#### **ARTICLE VIII: Communication**

News and events will be posted on the Garland ISD Website, local newspapers and campus communications. Minutes of the meetings will be kept on file in the Garland ISD Curriculum and Instruction Department. Notification of meetings will be sent by e-mail unless otherwise specified by committee member. The Annual Report to the Board of Trustees will be submitted by either the District or Parent Co-Chair of the School Health Advisory Council.

#### **ARTICLE IX: Amendments**

The procedure for making changes to the by-laws shall be a majority vote of the member present.