



**Job Title:** Grounds Irrigation Foreperson

**Exemption Status/Test:** Non-Exempt

**Reports to:** Grounds Supervisor

**Date Revised:** April 14, 2016

**Dept. /School:** Maintenance

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**Primary Purpose:**

To provide adequate water to all plant materials, maintain safe athletic fields, playgrounds and landscape areas, utilizing practices set forth by the Texas Commission on Environmental Quality.

**Qualifications:**

**Education/Certification:**

High School Diploma or GED

Valid Texas driver's license (unrestricted) with good driving record

State Landscape Irrigator's License Required or able to obtain within 12 months

State Backflow Prevention Assembly Tester Certification Required or able to obtain within 12 months

**Experience:**

Ten (10) years' minimum experience

**Special Knowledge/Skills:**

Knowledge of general maintenance related skills

Knowledge of design, installation and repairs of irrigation systems

Knowledge of electronic devices (volt/ohm meter, wire tracer)

Knowledge of irrigation control operation and functions

Knowledge of water saving techniques, i.e. ET based scheduling

**Major Responsibilities and Duties:**

1. Diagnose and troubleshoot valve malfunctions.
2. Ability to read and understand blue prints.
3. Understand state, city and local water codes and restrictions.
4. Maintain irrigation systems within state and local regulation.
5. Operate trenching equipment, backhoe, etc.
6. Maintain PM maintenance scheduling and routing.
7. Maintain any required state and local records.
8. Ability to follow instructions.
9. Ability to complete assignments in a timely and workable manner.
10. Ability to get along with and learn from others.
11. Maintain professional appearance.

**Supervisory Responsibilities:**

None

**Mental Demands/Physical Demands/Environmental Factors**

**Tools/Equipment Used:** Manage electronic devices, small hand tools, power tools

**Motion:** Ability to climb on and off equipment

**Lifting:** Frequently lift 10 to 80 pounds

**Mental Demands:** Maintain emotional control under stress

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This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsible and duties that may be assigned or skills that may be required.