



Job Title: Response to Intervention Specialist

Exemption Status/Test: Exempt/Professional

Reports to: Director of Intervention

Date Revised: May, 2015

Dept. /School: Assigned Campus

Primary Purpose:

Provide students with appropriate intervention instruction, learning activities, and experiences in the areas of math and reading to help them fulfill their potential for intellectual, emotional, physical, and social growth. Enable students to develop competencies and skills to function successfully in society.

Qualifications:

Education/Certification:

Bachelor's degree from accredited university

Valid Texas teaching certificate with required endorsements or training for subject and level assigned

Special Knowledge/Skills:

Knowledge of reading and math curriculum for grades K-5

Knowledge of intervention instructional strategies and best practices

Ability to analyze data and provide targeted intervention support to at-risk students

Ability to instruct students and manage their behavior

Strong organizational, communication, technical and interpersonal skills

Experience:

Minimum 3 years teaching experience on an elementary campus with demonstrated student success

Major Responsibilities and Duties:

Instructional Strategies

1. Develop and implement intervention lesson plans that fulfill the requirements of district's Response to Intervention program and show written evidence of preparation as required. Prepare lessons that reflect the specific academic intervention needs for each individual student identified for Tier 2 or Tier 3 support as assigned.
2. Plan and use appropriate instructional and learning strategies, activities, materials, equipment, and technology that reflect understanding of the learning styles and academic deficiencies of students identified by the Response to Intervention protocols according to guidelines established by Texas Education Agency, board policies, and administrative regulations.
3. Work collaboratively with all grade level and special education teachers to plan and provide data-driven instructional intervention support

School Growth and Development

4. Conduct ongoing assessment of student achievement through formal and informal testing.
5. Assume responsibility for extracurricular activities and duties as assigned by the campus principal.
6. Be a positive role model for students and staff members; support mission of school district.

Classroom Management and Organization

7. Create classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
8. Manage student behavior in accordance with Student Code of Conduct and student handbook.
9. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
10. Assist in selecting books, equipment, and other instructional materials.
11. Compile, maintain, and file all reports, records, and other documents required.

Communication

12. Establish and maintain a professional relationship and open communication with parents, students, colleagues, and community members.

Professional Growth and Development

13. Participate in staff development activities to improve job-related skills.
14. Comply with state, district, and school regulations and policies for classroom teachers.
15. Attend and participate in faculty meetings and serve on staff committees as required.
16. Present campus RTI training and staff development as requested.

Supervisory Responsibilities:

Direct the work of assigned instructional aide(s) if applicable.

Mental Demands/Physical Demands/Environmental Factors

Tools/Equipment Used: Personal computer and peripherals, standard instructional equipment

Posture: Prolonged sitting; occasional bending/stooping, pushing/pulling, and twisting

Motion: Frequent walking

Lifting: Regular light lifting and carrying (less than 15 pounds); may lift and move text books and classroom equipment/resource materials

Environment: Work inside, may work outside; regular exposure to noise

Mental Demands: Maintain emotional control under stress; work prolonged or irregular hours

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsible and duties that may be assigned or skills that may be required.